

Board Members

Fred Wiggins, Ph.D.
Chairperson
Ramona N. Mellott, Ph.D.
Vice-Chairperson
Cheryl L. Karp, Ph.D.
Secretary
Joseph C. Donaldson
Megan Hunter-Williams
Gary D. Lovejoy, Ph.D.
Miki Paul, Ph.D.
Frederick S. Wechsler, Psy.D. ABPP



State of Arizona Board of Psychologist Examiners

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Staff

Vacant
Executive Director

Meghan B. Hinckley
Acting Director/
Deputy Director

Vicky Kamm, CI
Investigator

Vacant
Administrative
Assistant

TELEPHONE CONFERENCE CALL MINUTES

Friday, March 6, 2009

1400 W. Washington, Ste. 235
Phoenix, Arizona 85007

Regular Session

1. CALL TO ORDER

The regular session of the Arizona State Board of Psychologist Examiners was called to order by Chairman Wiggins at 7:46 a.m. on Friday, March 6, 2009. No Executive Sessions were held.

2. ROLL CALL

Board Members Participating by Telephone

Fred Wiggins, Ph.D. – Chairperson
Ramona N. Mellott, Ph.D. – Vice-Chairman
Cheryl L. Karp, Ph.D. – Secretary
Megan Hunter-Williams
Gary D. Lovejoy, Ph.D.
Miki Paul, Ph.D.
Frederick S. Wechsler, Psy.D., ABPP

Staff Present

Meghan B. Hinckley, Acting Director
Vicky Kamm, Investigator

Board Members Not Participating

Joseph C. Donaldson

3. DISCUSSION/DECISION REGARDING APPROVAL OF APPLICANTS – Dr. Karp

➤ Requesting Examination & Licensure

Dr. Karp made a motion, seconded by Dr. Mellott, and carried (6-0-1), with Dr. Wechsler recused, that the following applicants, having met the requirements of A.R.S. § 32-2071, be approved to sit for the Examination for Professional Practice in Psychology (EPPP), and receive licensure upon obtaining a passing score on the EPPP and paying the prorated license fee:

- Melissa Delgado-Flint, Psy.D.
- Cristiana Klunder, Ph.D.
- Sonia Peralá, Ph.D.

➤ Requesting Examination

Dr. Karp made a motion, seconded by Dr. Paul, and carried (6-0-1), with Dr. Wechsler recused, that the following applicants, having met the requirements of A.R.S. § 32-2071 and A.A.C. R4-26-203, be approved to sit for the Examination for Professional Practice in Psychology (EPPP):

- Lutissua Ballard, Psy.D.
- Brian Klinck, Psy.D.

➤ **Requesting Licensure by Waiver of EPPP**

Dr. Karp made a motion, seconded by Dr. Mellott, and unanimously carried (7-0), that the following applicants, having met the requirements of A.R.S. § 32-2071.01(A), be approved for licensure upon receipt of the pro-rated license fee:

- **Sloan King, Ph.D.**
- **Judith Rand, Ph.D.**

4. ACTING DIRECTOR/DEPUTY DIRECTOR'S REPORT/UPDATE – Ms. Hinckley

a) Hiring of New ED:

Ms. Hinckley reported that the job posting for the hire of an Executive Director was placed on 3 separate websites, www.azstatehobs.com, www.jobing.com, and ASPPB's website on February 25, 2009. As of March 5, 2009, AZDOA Recruiting had received 36 total applications, 11 in the first tier, 8 in the second tier, and 17 in the remaining third tier. Ms. Hinckley noted that the job posting closes on March 13, 2009, wherein AZDOA will finalize the candidate matrix and forward those names to Ms. Hinckley for Executive Committee review. Ms. Hinckley reported that the Executive Committee would meet March 19, 2009 to select the top 8 candidates to be vetted by recruiting and the top 4 candidates will be scheduled for interviews on April 3-4, 2009.

b) Board Staff Update:

Ms. Hinckley reported that Ms. Kamm came to her approximately 1 month prior and stated she had another job offer in the private sector. In anticipation of Ms. Kamm's departure, Ms. Hinckley submitted a Justification to Fill for the Administrative Assistant position. The position was approved and candidates from a resume file were contacted and pre-screened for the position. A candidate was found and accepted the position to start as soon as possible.

Dr. Mellott asked if the position was temporary or permanent. Ms. Hinckley reported that the position was being filled as a "permanent" position at this time. Ms. Hinckley explained that the position is uncovered and therefore, if the new Executive Director hired feels that the position is unnecessary, they have the legal right to terminate. Ms. Hinckley reported that at this time, this measure was executed in order to help with administrative duties of renewals and in anticipation of Ms. Kamm's departure. Dr. Mellott inquired as to whether or not we will try and fill the investigator position at this time. Ms. Hinckley stated that at this time, investigations are caught up, and would continue to be so prior to Ms. Kamm's departure. Any new investigations that came in Ms. Hinckley will take over as that was her background for 5 years prior to her current position. Dr. Mellott asked if the new hire is qualified to do investigations, wherein Ms. Hinckley replied that at this time, the new hire does not have an investigations background, but was interested in what promotion opportunities there were with this Board. Ms. Hinckley also noted that if that were the case, it would be prudent for the Board to send the new hire to a CLEAR training for regulatory investigators, but that decision would be up to the next Executive Director's discretion whom they would hire and/or promote.

Dr. Mellott asked if Ms. Kamm had submitted her formal resignation with a departure date. Ms. Hinckley noted that at this time, a formal resignation had not been tendered, but that a tentative departure date of April 1, 2009 had been given to her. Ms. Kamm wanted to stay and make sure that the transition for the new hire was smooth.

c) Legislative/Financial Update:

Ms. Hinckley reported that she accompanied Mr. Goodman & Ms. Petrone (Lobbyists) to a face to face meeting with House Appropriations Chair, Mr. Kavanaugh, on 02/24/09 to explain the Board's Budget issues. In addition Ms. Hinckley also accompanied Mr. Goodman & Ms. Petrone to the House Appropriations Committee Meeting on 02/25/09 and spoke on behalf of the Board regarding the budget situation. Lobbyists felt the speech went very well and noted that the Chairman of House Appropriations, Mr. Kavanaugh, was amenable to working with the Board to fix the budget crisis and make the Board solvent through FY 10.

Ms. Hinckley reported that she spoke with Mr. Grunig (JLBC analyst) on 03/05/09 and stated that JLBC in joint efforts with the Legislature can put back \$300K to make the Board solvent and functional through FY 10. The Board will be swept for \$263K at the end of FY '09. Mr. Grunig also made the strong suggestion that the Board put-off hiring an Executive Director for the FY '10 and maintain with current staff until FY '11 so as to accrue a vacancy savings for use in operating costs. He also noted that for the remaining fiscal years the Board needs to **drastically** cut spending and only spend exactly what it accrues in revenues. Ms. Hinckley responded that while a vacancy savings is financially prudent and the matter had been previously discussed with Board members, she replied that the Board and its Members feel that with the pending Legislation and creation of new Board, it is imperative that the Board continue with the recruitment and hiring of an Executive Director. Ms. Hinckley reviewed the budget and noted that \$300K that will be refunded will keep us solvent through FY '10. Future budget projections will have to include severe budget cuts and the Board will have to maintain operating expenses at approximately \$320K per year, spending only what the Board takes in in revenues. Ms. Hinckley commented that the discussions with JLBC were positive and felt that the amount to be returned should be sufficient through FY '10.

d) ASPPB Update:

Ms. Hinckley reported that Dr. Mellott will be unable to attend the Annual Mid-Year Meeting for ASPPB in Boston, April 23-26, 2009. Ms. Hinckley opened the floor to suggestions and nominations. In addition, Ms. Hinckley noted that she spoke with Ms. Stiles, the Director of Boards & Commissions, who stated that they do not have a re-appointment date for Dr. Perrin, but had received Ms. Hunter-Williams resume for re-appointment as a public member, and Mr. Sheldon's resume as well. She noted that they do not have an appointment date for any public members yet to the Board.

Dr. Lovejoy noted that a public member can attend as well and made the suggestion that Ms. Hunter-Williams attend if she is able. Dr. Paul also suggested that, if possible, the new Executive Director attend, if employed by then. Ms. Hunter-Williams accepted the nomination to attend and noted that she would check her schedule and confirm the dates. Ms. Hinckley stated that 2 spots had been reserved for members to attend this meeting.

5. NEW BUSINESS FOR FUTURE BOARD MEETINGS

Dr. Wiggins asked that the Ad Hoc Behavior Analyst Committee make a report at the next immediate Board regarding their progress.

6. ADJOURN

There being no further business to come before the Board, a motion was made by Dr. Wiggins, seconded by Dr. Karp, and unanimously carried (5-0), to adjourn the meeting at 8:24 a.m.

Prepared by:
Meghan B. Hinckley
Deputy Director

Respectfully submitted,

Cheryl L. Karp, Ph.D.
Secretary